

Maine Learning Innovations

Minutes for a Meeting of the Board of Directors held December 16, 2025

Pursuant to email and public website notices, a virtual meeting of the Board of Maine Learning Innovations was convened on Zoom at 4:00 PM, December 16th, 2025. Board members attending were Donna Pelletier, Stacey Blanchard, Cherieann Harrison, Tina Meserve, Scott Richardson, and Susan Walters. A quorum was present.

Attending for Maine Virtual Academy (MEVA) were Melinda Browne, Don Fournier, Christina O'Grady, Chelsea Osgood, and Stephanie Emery.

Opening Items.

Approval of Minutes.

Stacey motioned to approve the minutes of the Maine Virtual Academy (MEVA) Governing Board Business Meeting of November 18th, 2025. Susan seconded. All in favor, so moved.

Finance Report.

Dr. Browne provided a quick financial update.

- IDEA fiscal monitoring is in progress; MEVA is doing well. Meeting is set up with the Maine Department of Education (MDOE) on Friday to answer some questions.
- FY25 Form 990 will be sent to the board soon.
- FY26 Q2 will be reviewed in Feb by the board and submitted to the commission as well.
- FY27 – Budgeting/planning will begin in January; the board will put some committee meetings together and start looking at the budget for next year.

Administration.

Dr. Browne provided the Head of School Report.

SY-2025/2026 Progress

- MEVA is making strong progress towards our performance goals.
- We are looking forward to administering and sharing the Winter '26 NWEA results in January.
- MEVA is following our Multi-Tiered System of Supports (MTSS) and Academic Plan. We are prioritizing professional learning.

- We appreciate all the hard work on our Curriculum Maps, which help guide teachers' practices.
- A Curriculum Map Approval calendar follows:

Course Name	Committee Review	Committee Approval	Board Review
Consumer Math	September 9/24 (Tentative)	October 10/8 (Tentative)	October Board Meeting
Oceanography	October 10/8 (Tentative)	November 11/5 (Tentative)	November Board Meeting
Early/Late Medieval History	November 11/5 (Tentative)	December 12/3 (Tentative)	December Board Meeting
Maine History	November 11/5 (Tentative)	December 12/3 (Tentative)	December Board Meeting
SP MS Physical Education	November 11/5 (Tentative)	December 12/3 (Tentative)	December Board Meeting
7 Art	January 1/6 (Tentative)	February 2/3 (Tentative)	February Board Meeting
8 Art	January 1/6 (Tentative)	February 2/3 (Tentative)	February Board Meeting
Intro to Art	January 1/6 (Tentative)	February 2/3 (Tentative)	February Board Meeting
Spanish I	February 2/3 (Tentative)	March 3/3 (Tentative)	March Board Meeting
Spanish II	February 2/3 (Tentative)	March 3/3 (Tentative)	March Board Meeting
Contemporary Art	February 2/3 (Tentative)	March 3/3 (Tentative)	March Board Meeting
Photography	February 2/3 (Tentative)	March 3/3 (Tentative)	March Board Meeting
Digital Art	February 2/3 (Tentative)	March 3/3 (Tentative)	March Board Meeting
Marine Biology	February 2/3 (Tentative)	March 3/3 (Tentative)	March Board Meeting

Enrollment/**Lottery** Information Sheet

School: Maine Virtual Academy

Enrollment Open Date:	January 26, 2026
Lottery Date (<i>If Needed</i>):	March 25, 2026
Time:	12:00 PM
(<i>If Applicable</i>) Details Will Be Posted At:	www.mainevirtual.org

Newspaper Blurb:

Maine Virtual Academy is an online public charter school that serves students statewide in grades 7–12. There is an Open Enrollment window for any student in the state in grades 7–12 interested in enrolling for the **2026–2027** school year. Enrollment is open from **January 26, 2026**, through 5:00 PM ET on **February 27, 2026**. If during the Open Enrollment window more Declaration of Student Intent to Enroll forms are received than space available, a **lottery** will be held on **March 25, 2026**, at 12PM to determine initial seat offers. Full details will be posted online. Interested families may access the Declaration of Student Intent to Enroll form via the school's website mainevirtual.org or by calling 855.665.2248.

Multi-Tiered System of Supports (MTSS) Presentation:

Dr. O'Grady, Curriculum provided a brief overview on MTSS and what it looks like at MEVA. There are several tiers of support. Tier 1 core provides universal supports, Tier 2 is supplemental support, and Tier 3 provides more individualized instruction and support.

Additionally, the process involves:

- Screening - by using various data points to identify needs like IReady diagnostics. (*IReady is criterion referenced data verses NWEA which compares students across the nation/state and yields different types of results.*)
- Appropriate Course Placement – Essentials courses verses general courses, In class vs Fox rewards programming.
- Interventions – Evidence based strategies tailored to student needs.

370 total students were tested and evaluated this year so far.

Dr. O'Grady - mentions, that MEVA is continuing to make improvements, like creating asynchronous sessions to accommodate student barriers. Teachers continue to meet regularly to go over support needs.

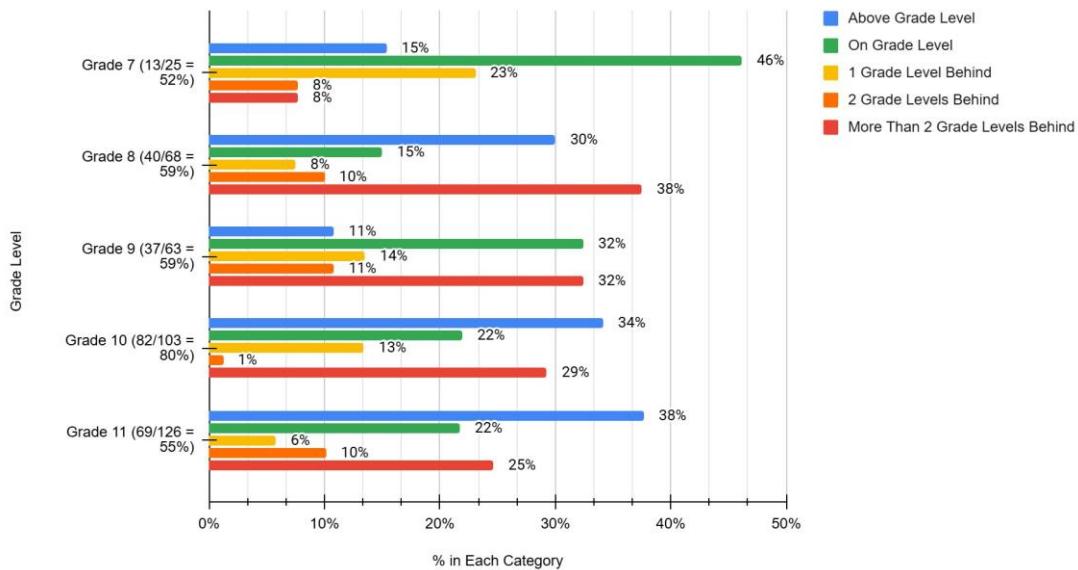
Donna made the point that she is impressed and amazed by the data. Donna also asked, when students are moved to an essential course, was this decided by a team?

Dr. O'Grady - states, yes. She evaluates the data then sends the info to the teachers for review and they determine if the information correctly reflects their

data. The team will then ask parents for feedback to determine if essential courses are an appropriate placement.

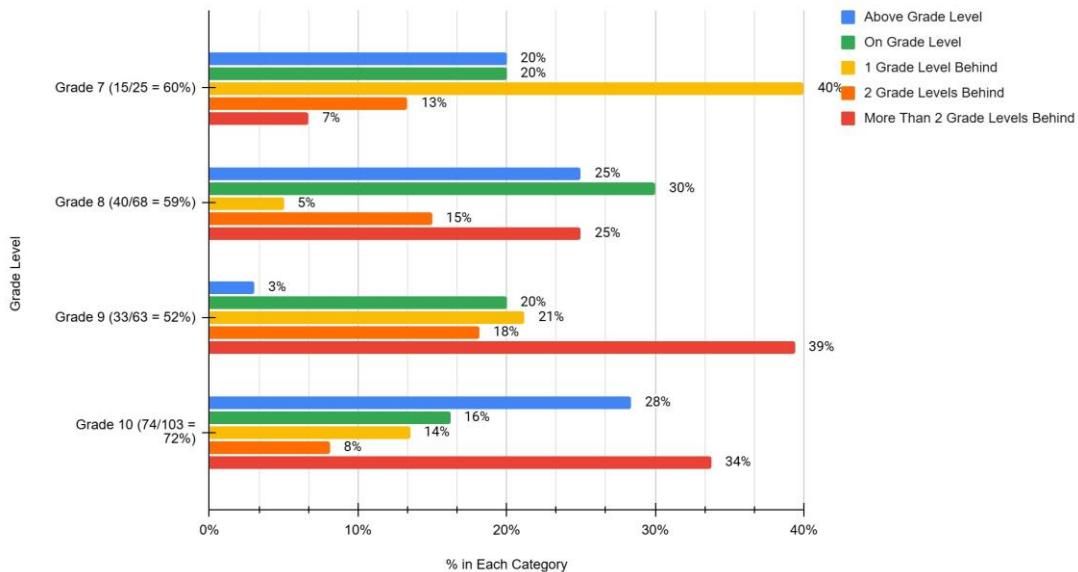
i-Ready Reading Data

Fall 2025



i-Ready Math Data

Fall 2025



Governance.

Second Reading: School Building Temperature Policy.

Tina motioned to approve the School Building Temperature Policy. Cherieann seconded. All in favor, so moved.

Second Reading: BBBAAA Student Representative to the Board Policy.

Cherieann motioned to approve BBBAAA Student Representative to the Board Policy. Susan seconded. All in favor, so moved.

First Reading: Updated IJJ instructional and Library Media Materials Selection Policy.

Cherieann motioned to move IJJ instructional and Library Media Materials Selection Policy to a second reading. Tina seconded. All in favor, so moved.

Tina noticed there was a section in relation to the approval of materials, stating that the final decision would be made by the head of school. Tina wondered if there should be a conversation about when the board should approve things. It was discussed in prior meetings that the board should approve major materials when adopting or revising curriculum.

Donna stated that MEVA does not have their own library though this is a mandated policy. Donna asked for further clarification on Tina's statement and further asked if she was referring to the reading materials used in courses?

Tina said yes, that is what was meant by the statement she made. Tina also asked, when we add/remove material, was there a process when recommendations are brought to the board?

Donna mentioned that the information would be reviewed during the curriculum review.

Tina asked, how will this process be handled by the board?

Donna asked for further clarity.

Tina feels it should be tied into any curriculum adoptions, meaning any material updates being recommended by teachers would be presented at this time to the board/committee.

Stacey asked about reading material in the curriculum and does this fall on the board to decide or does this ultimately fall on teachers?

Donna made the point that the teachers are the professionals, but the board needs to know what the materials are being utilized. We must let the teachers decide what materials fit the needs of the classroom.

Donna further explained when we do the curriculum review cycle. We should see a list of materials and resources used and what teachers have tried and reviewed. Also, what they decide to use or not use and provide a list so that the board can get a glimpse at that time.

Tina agreed; the board can decide if the rigor is appropriate to the grade level. It gave the board some indication on what to expect and the ability to ask questions.

SY-2026/2027 Parent Student Handbook

Susan motioned to approve the SY-2026/2027 Parent Student Handbook. Tina seconded. All in favor, so moved.

Dr. Browne – provided an overview that mostly the updates revolve around SY dates, School contact info, and school calendar. Just the basic routine updates. Having it early allows us to share it with new families.

Maine Virtual Academy 2026-2027 Program of Studies.

Susan motioned to approve the Maine Virtual Academy 2026-2027 Program of Studies. Cherieann seconded. All in favor, so moved.

Donna stated that she likes this document, it is new to MEVA approximately two years in use.

Acknowledge MEVA Approved Governing Board Policies and LAU Plan posted on the school's websites.

Donna said all the board members acknowledges the plans posted on the website, no further discussion.

Curriculum Review Plan & Cycle

Four essential questions guide the focus of the Curriculum Review process:

1. What do students need to know and be able to do?
2. How will we know that students have learned?
3. What will we do when they haven't learned?
4. What will we do when they already know it?

Review Phases

Phases of the Curriculum Review Cycle are described below:

Curriculum Review Cycle Phases	
Phase I Implementing and Monitoring Year 1-3	<p><i>Implement a new or revised curriculum and gather information to review in the advisory meeting, including:</i></p> <ul style="list-style-type: none"> ● National, state, and local assessment results ● Current scope and sequence ● End of year expectations ● Current textbooks and resource materials
Phase II Evaluation and Build Framework Year 4	<p><i>Prepare to begin a new curriculum study the following year:</i></p> <ul style="list-style-type: none"> ● Teachers evaluate National, state, and local assessment trends ● Teachers evaluate strengths/weaknesses in their curriculum and/or newly adopted materials and/or programs. ● Articulate a 7-12 Program Philosophy ● Define a 7-12 Program, Grade-Level, and Course Goals ● Identify, pilot, and acquire resource materials in preparation for Phase III.

Phase III Articulating and Developing a Curriculum	<p><i>Curriculum is developed, reviewed by the curriculum advisory committee, and presented to the School Board for approval.</i></p> <ul style="list-style-type: none"> ● The curriculum is written by grade-level and content-area teams, process includes: <ul style="list-style-type: none"> ○ Defining a 7-12 Program, Grade-Level, and Course Goals ○ Developing and Sequencing Grade-Level and Course Objectives ○ Developing and/or Identifying Assessment Items and selecting instruments to Measure Student Progress
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Review Cycle Plan:

2026-2031

Middle School and High School Review Cycle

Subject Areas	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032
English	Phase I Year 3	Phase II	Phase III	Phase I Year 1	Phase I Year 2	Phase I Year 3
Math	Phase II	Phase III	Phase I Year 1	Phase I Year 2	Phase I Year 3	Phase 2
Science	Phase I Year 2	Phase I - Year 3	Phase II	Phase III	Phase I Year 1	Phase I Year 2
Social Studies	Phase I Year 1	Phase I Year 2	Phase I Year 3	Phase II	Phase III	Phase I Year 1
Electives	Phase III (finish up)	Phase I Year 1	Phase I Year 2	Phase I Year 3	Phase II	Phase III

*Throughout 2026-2031, the Curriculum Review Plan may need to be amended due to state and school curriculum, as well as assessment guidelines and revisions.

Cherieann motioned to approve the Curriculum Review Plan & Cycle. Stacey seconded. All in favor, so moved.

Donna explained that Middle School and High School will be reviewed together going forward. Donna and Tina also explained the phases of review. The members would like to make this a manageable process: a multi-year implementation plan is focused on understanding how well the curriculum is working.

Curriculum Map: Early/Late Medieval History.

Tina motioned to approve the Curriculum Map: Early/Late Medieval History. Cherieann seconded. All in favor, so moved.

Curriculum Map: Maine History.

Stacey motioned to approve the Curriculum Map: Maine History. Susan seconded. All in favor, so moved.

Curriculum Map: Physical Education.

Cherieann motioned to approve the Curriculum Map: Physical Education. Tina seconded. All in favor, so moved.

Public Discussion.

Donna wished everyone Happy Holidays!

Tina said there was a lot of material for the board to read this time, kudos to anyone who provided this info to us and gave insight into how MEVA works - appreciated all the info.

Stacey said she appreciated all the board members and how they valued opinions of other board members.

Adjournment.

Board Meeting adjourned at 4:56 pm.

Respectfully Submitted,

Stephanie Emery and Dr. Melinda Browne
Secretary pro tempore