

## **Maine Learning Innovations**

Minutes for a Meeting of the Board of Directors held April 28, 2026

Pursuant to email and public website notices, a virtual meeting of the Board of Maine Learning Innovations was convened on Zoom at 5:00 PM, April 28<sup>th</sup>, 2026, Board members attending were Donna Pelletier, Stacey Blanchard, Tina Meserve, and Susan Walters. Cherieann Harrison and Scott Richardson were excused A quorum was present.

Attending for Maine Virtual Academy (MEVA) were Melinda Browne, Don Fournier, Christina O'Grady, Chelsea Osgood, Lila Theriault, Jennifer Hight, and Stephanie Emery.

### **Opening Items.**

#### **Approval of Minutes.**

Tina motioned to approve the minutes of the Maine Virtual Academy (MEVA) Governing Board Business Meeting of March 17<sup>th</sup>, 2026. Susan seconded. All in favor, so moved.

#### **Finance Report.**

##### **FY26 Quarter 3 Financials.**

Jennifer Hight will send the budget to actuals report tomorrow to the board. Jennifer said that the projection will be down from what was budgeted. There was a subsidy increase in January for \$4000K per month. Jennifer billed out all the grants; however, Title I has not been received yet.

Tina asked about clarification on the decreases in expenditures. Jennifer responded that some of the decreases were due to staff salaries and a reduction in related services. Donna asked about the related services contract time limits on invoicing. Donna stated it seems to be an issue with providers not submitting invoices in a timely manner. Dr. Browne said that the time limits will be reviewed again when the new contracts are drafted with companies.

Jennifer mentioned that salaries decreased due to related to staff who were out on disability. Donna asked about what the school does when teachers are out on disability. Browne stated that MEVA had plenty of support and moved people around to support those classes.

Jennifer stated that the grant for McKinney Vento students, preventing student homelessness, had ended.

Donna asked if we are looking good for next quarter. Jennifer stated yes. Jennifer committed to sending the budget to actuals tomorrow.

Tina motioned to approve FY26 Quarter 3 Financials. Susan seconded. All in favor, so moved.

##### **FY27 Budgeting Planning Update.**

Jennifer stated that one budgeting meeting has been held so far. We planned to have another meeting on May 8<sup>th</sup> at 9:00 am. Chad Cote of Marsh McClennan (Clark Insurance) had committed to attending this meeting to discuss employee health insurance. A discussion on timing of the last and first staff paychecks needed to take place. She stated that MEVA is in fairly good shape, going into FY27 budgeting.

Donna asked if Chad was coming to the budgeting meeting with FY27 figures? Jennifer stated, yes, that Jillian Dearborn will be there as well.

Donna asked about an update on FY27 IDEA funds. Dr. Browne stated she is going to an open office hour for this soon to potentially find out allocation timelines.

Jennifer stated we will also discuss salary increases.


**Administration.**

Dr. Browne presented the Head of School report.

**SY 2025/26 Progress.**

- MEVA has met our participation requirements on the Spring 2026 School Climate Survey for faculty, families, and students. Results are expected in mid-June.

**Spring 2026 School Climate Surveys : All Survey Results**

▲ Name	◄ Panorama Teacher & Staff Survey	◄ Panorama Family Survey	◄ Panorama Student Survey
 Maine Virtual Academy	100% - 54/54	163 responses	78.1% - 370/474

- Accuplacer – Overall and by Subgroup April 28, 2026: Target is 75%+ College Ready.

	Completed	College Ready
<b>Reading</b>	96%	87%
<b>Math</b>	96%	90%

	<b>Reading</b>	<b>Math</b>
<b>Female (n = 73)</b>	86%	90%
<b>Male (n= 43)</b>	88%	88%
<b>With 504 (n = 11)</b>	100%	100%
<b>With IEP (n = 17)</b>	53%	65%
<b>With FRL (n = 32)</b>	75%	88%

- Post 10/1 Retention 92% of students remained, which exceeded our target of 85%.
- Spring Maine Through Year and state science test (11<sup>th</sup> grade) participation were both 81% (at the end of the first week of administration). We were expecting to share results June/July. Our target is 95% participation.

### **Teacher: Student Ratios by Course.**

Dr Browne provided the student: teacher ratios by core courses.

Donna observed that the science course ratios were high in comparison to other courses. She was aware that leadership was watching it closely.

Tina made the point that the eighth-grade classes were large. Tina requested a comparison of final achievement in those classes, at the combination of final grades and assessment data. Dr. Browne committed to putting that info together, most likely July when assessment results were finalized.

### **Staff and Student Computer Needs:**

Dr. Browne provided projections on staff and student computer needs in accordance with the approved (August 2025) procedure. Information/discussions will be held at the upcoming budget meeting.

### **FY 27 ESEA Application Comment Period Open.**

Dr. Browne announced that the FY27 ESEA Application Comment Period was open. The feedback period was advertised to all stakeholder groups, as required, In the past, MEVA has used ESEA funds to pay for supplemental instructional faculty and to support teacher professional development.

Donna asked if we combined Title I and IV. Dr. Browne stated yes.

### **Data Analytics Technology Presentation.**

Dr. O'Grady, Curriculum Coordinator, presented slides showing samples of the academic results from MEVA learners and how faculty used the information. Intelli-board was a learning

analytics platform, which pulled course performance data over from the learning management system (Brightspace) and aggregated the results. This helped faculty identify those students at risk for dropping out or failing. Dr. O'Grady mentioned that teachers are finding this tool valuable.

Donna appreciated the insight and feedback from teachers about this new platform.

### **Governance.**

Dr. Browne provided existing policies to the board for their review with no recommended changes.

- A. Review of DFF Student Activity Funds.
- B. Review of DKC Expense Authorization/Reimbursement.
- C. Review of DN School Properties Disposition.
- D. Review of IJJ-E Challenge of Instructional Materials Form.
- E. Review of JJE Student Fundraising.

Susan motioned to group A through E. Stacey seconded. All in favor, so moved.

Tina motioned to approve the policies A through E. Susan seconded. All in favor, so moved.

### **SY-2026/2027 Student Representative to the Board.**

Don Fournier introduced MEVA student, Alexander Aizha-Roussy (not in attendance), who will be the first student representative to the board. The student will begin attending the board meetings in September 2026.

Donna asked about the selection process MEVA utilized. Dr Browne reported that we followed the policy that was approved by the board last fall. We asked for recommendations and nominations as well.

Donna stated that the board was excited to have Alexander as a student representative to the board.

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Donna requested that it would be nice to have him come to meetings with a small report.

Stacey asked if the student had rights to vote? Donna answered, no, they would not be able to vote, just provide student input. Tina said that when the board was discussing policies, student representatives can provide opinions but not vote.

### **Public Discussion.**

Dr. Browne reminded the board that upcoming meeting dates are May 19<sup>th</sup> and June 16<sup>th</sup> and will be back to the normal time of 4:00 pm.

Donna said that she sent out a request for the board to do a self-evaluation, which due April 15<sup>th</sup> (it was late). Board members needed to complete their evaluations and send them to Donna as soon as possible.

**Adjournment.**

The meeting was adjourned at 5:48 pm.

Respectfully Submitted,

Stephanie Emery and Dr. Melinda Browne  
Secretary pro tempore