

**Maine Virtual Academy Governing Board Business Meeting**

Tuesday, November 21<sup>st</sup>, 2023, 3:00 to 5:00 p.m.

Zoom Meeting

Email [mbrowne@mainevirtual.org](mailto:mbrowne@mainevirtual.org) for the Zoom link and password.

Upon request (via email), the public may access the meeting (virtually) at the MEVA Suite 230, 6 East Chestnut Street, Augusta (a staffed location). Please email [mbrowne@mainevirtual.org](mailto:mbrowne@mainevirtual.org) for more information and to request accommodations.

**AGENDA**

**I. Opening Items.**

- A. Call to Order: Roll Call.
- B. Approval of Minutes.
  - a. Motion to approve the minutes of the Maine Virtual Academy (MEVA) Governing Board Business Meeting of October 17<sup>th</sup>, 2023.

**II. Finance.**

- A. FY24 Quarter 1 Finance Report – Jennifer Hight.
  - a. Motion to approve the Quarter 1 Finance Report.
- B. FY23 Audit.

**III. Administration.**

- A. Head of School Report – Dr. Melinda Browne.
  - a. SY 2023/24 Progress.
  - b. SY 2023/24 Mid-Year & SY 2024/25 Enrollment.

**IV. Governance.**

- A. Employee Health Insurance Discussion.
  - a. Motion to approve the recommended employee health insurance plan.
- B. Updated Employee Handbook.
  - a. Motion to approve the updated Employee Handbook.
- C. Review ESSER/ARP Continuity of Education and Use of Funds Plans.
- D. Maine Alliance of Public Charter Schools Discussion.

**V. Public Discussion.**

**VI. Adjournment.**

- A. Motion to adjourn.