

Maine Virtual Academy Governing Board Business Meeting

Tuesday, May 16th, 2023, 3:00 to 5:00 p.m.

Zoom Meeting

Email mbrowne@mainevirtual.org for the Zoom link and password.

Upon request (via email), the public may access the meeting (virtually) at the MEVA Suite 230, 6 East Chestnut Street, Augusta (a staffed location). Please email mbrowne@mainevirtual.org for more information and to request accommodations.

AGENDA

I. Opening Items.

- A. Call to Order: Roll Call.
- B. Approval of Minutes.
 - a. Motion to approve the minutes of the Maine Virtual Academy (MEVA) Governing Board Business Meeting of April 25th, 2023.

II. Finance.

- A. FY23 Q3 Finance Report – Jennifer Hight.
 - a. Motion to approve the FY23 Q3 Financials.
- B. FY24 Budget (Two-Year).
 - a. Motion to approve the recommended FY24 faculty compensation increase of two percent (2%).
 - b. Motion to approve the FY24 Budget (Two -Year).
- C. Three -Year Annual Financial Plan.

III. Administration.

- A. Head of School Report – Dr. Melinda Browne.
 - a. SY 22/23 Progress.
 - b. Spring '23 NWEA Results.
 - c. Spring '23 MEA Launch.
 - d. SY 23/24 New Enrollment.

IV. Governance.

- A. Long Term Strategic and Financial Planning.
 - a. Motion to approve the MEVA Strategic Plan.
- B. ESSER Use of Funds Plan Review.
- C. ESSER Continuity of Education Plan Review.
- D. Job Descriptions.
 - a. Motion to approve the SY23/24 Academic Administrator Job Description.
 - b. Motion to approve the SY23/24 Special Education Administrator Job Description.
 - c. Motion to approve the SY23/24 Curriculum Coordinator Job Description.
 - d. Motion to approve the SY23/24 Human Resources (HR)/Business Manager Job Description.

V. Public Discussion.

VI. Adjournment.

- A. Motion to adjourn.