

Maine Virtual Academy Governing Board Business Meeting

Tuesday, August 16th, 2022, 2:00 to 4:00 p.m.

Zoom Meeting

Email mbrowne@mainevirtual.org for the Zoom link and password.

Upon request (via email), the public may access the meeting (virtually) at the MEVA Suite 230, 6 East Chestnut Street, Augusta (a staffed location). Please email mbrowne@mainevirtual.org for more information and to request accommodations.

AGENDA

I. Opening Items.

- A. Call to Order: Roll Call.
- B. Approval of Minutes.
 - a. Motion to approve the minutes of the Maine Virtual Academy (MEVA) Governing Board Business Meeting of July 19th, 2022.

II. Finance.

- A. Quarter 4 Finance Report – Jennifer Hight.
 - a. Motion to approve the Quarter 4 Finance Report.
- B. FY 23 Budget update.
- C. Check Signatory.
 - a. Motion to approve the recommended check signatory policy:
Accounting and payroll programs are only accessible to administration and are password protected. Assets are inventoried, cash withdrawals require Head of School signature. Any check over \$10,000 requires both an email approval by the Board Chair or Treasurer attached to the invoice, and CEO (Head of School) signature on the check, unless it is a check for routine payments, including Stride, Inc., health insurance premiums, rent, and pension contributions to MainePERS. In these cases, the CEO (Head of School) signature is sufficient. All electronic fund transfers in excess of \$10,000 for payment of invoices require an email approval by the Board Chair or Treasurer, unless payments are for routine payments listed above.

III. Administration.

- A. Head of School Report – Dr. Melinda Browne.
 - a. Summer 2022.
 - b. SY 2022/23 Launch.
 - c. Curriculum Mapping Project.
 - d. Special Education Monitoring.
 - e. SY 2022/23 Enrollment.

IV. Governance.

- A. Independent Third-Party Evaluation Update and Timeline.
- B. MEVA MDOE Required Policies Review.
 - b. Motion to approve IKE Promotion, Retention and Acceleration of Students.

- c. Motion to approve IKF Graduation Requirements.
 - d. Motion to approve ILA Student Assessment/Local Assessment System.
 - e. Motion to approve ILD Student Submission to Surveys, Analyses, or Evaluations.
 - f. Motion to approve IMBB Exemption from Required Instruction.
 - g. Motion to approve JEA Compulsory Student Attendance.
- C. Board Training Platform Update.
 - D. FY 23 Board Goals.
 - a. Motion to approve the FY 23 Board Goals.

V. Public Discussion.

VI. Adjournment.

- A. Motion to adjourn.