

Maine Learning Innovations

Minutes for a Meeting of the Board of Directors held September 15, 2017

Pursuant to email and public website notices, a regular meeting of the Board of Maine Learning Innovations was convened in the MEVA Conference room in Augusta at 2:00 PM. Members attending in person were Donna Madore, and Peter Mills. Attending by phone was Amy Carlisle. Absent were Ed LeBlanc and Kevin Pomerleau.

Also present were: Melinda Browne and Tanya LaCroix from local staff, and Patti Ashley from K12 accounting. Absent were CFO Jennifer Hight and Fadia Afaneh.

Upon motion by Donna, seconded by Peter, minutes for the meeting of August 15, 2017 were unanimously approved.

Finance Report

Auditors say that there are no adjustments needed. They will come to the October 17th board meeting to present their findings. There are school districts charging MEVA for student activities such as \$750 for wrestling and \$1000 for cross country but schools are not allowed to bill without negotiating rates first. Donna says that Augusta would calculate the total cost of each activity and then divide it the number of participating students to determine a rate. School districts are not allowed to bill for CTE because they get funded by head count. Melinda will look into this issue.

Head of School Report

Staff culture – we want to be at 73% satisfaction. End of last year we were at 63%. Teachers worked on compass points. They enjoyed the school wide assembly and another is scheduled for September 29th. First field trip is scheduled to Fort Knox on September 22nd with 22 students signed up to attend. We have also done a virtual trip to Japan.

Student connection calls have a 92% completion rate. 95% of students have logged in and the remaining are still getting enrolled. 87% of students have learning coaches. 97% of the students attended orientation.

We need to recruit one or two more board members. Peter said he will call to recruit a parent if he may be given a list of prospects. Jennifer has agreed to work up a financial outline for a 5 year strategic plan.

Program Manager Report

Our enrollment is at 384 with a cap of 390. We have 200 on the waiting list. We could ask for permission to bump it up further for next year. It might entail adding one staff. Kristina Teller from K12 enrollment came to the MEVA office to spend a day with Alice.

Amy stated that the evaluation from Bill Nave just came in and will be discussed at the next board meeting.

The Board reviewed the situation with regard to teachers teaching from home and the hiring of a new teacher, Lauren Sroka, to replace Tiffany Jones starting October 2. Her middle school English classes are being started up by two other teachers to avoid hiring IST to do it.

At 3:00 PM, the meeting was adjourned.

Respectfully Submitted,

Peter Mills, Secretary