

**Maine Virtual Academy Governing Board Meeting**  
October 18, 2016 2:00 to 4:00 p.m.  
6 East Chestnut Street 2<sup>nd</sup> Floor  
Augusta, Maine 04333

**AGENDA**

- I. Opening Items
  - A. Roll Call
  - B. Approval of Minutes: September 20<sup>th</sup>, 2016
  
- II. Finance
  - A. Finance Report – Jennifer Hight
  
- III. Administration
  - A. Head of School Report – Melinda Browne
    - a. Academic Year 2016-17 Progress
    - b. Data Dashboard
  
  - B. Program Manager Report – Fadia Afaneh
    - a. Enrollment
    - b. Infinite Campus Data Upload
  
- IV. Governance
  - A. Independent Third Party Evaluation
  - B. Office Improvement
  - C. Quickbooks
  - D. Fiscal Policies and Procedures
  
- V. Outreach
  - A. The Mitchell Institute – Melinda Browne
  
- VI. Public Discussion
  
- VII. Adjournment