

Maine Learning Innovations

Minutes for a Meeting of the Board of Directors held January 19, 2016

Pursuant to email and public website notices, a meeting of the Board of Maine Learning Innovations was convened by President Amy Carlisle in the MEVA Conference Room in Augusta at 1:00 PM. Attending were Directors Amy Carlisle, Peter Mills, Virginia Smith, and Ed LeBlanc. Absent was Kevin Pomerleau. Also present were Beth Lorigan, Jessie Thoma, Jennifer Hight, Donna Madore, and various staff.

Upon Motion by Amy, seconded by Peter, minutes of the meeting of December 15 were unanimously approved.

We agreed to hold future board meetings on the third Tuesday of each month except for February and April when they should be held on the fourth Tuesday. We agreed to move Finance up to the beginning of each agenda to avoid detaining people unnecessarily. We agreed to invite Donna Madore to become a member of the board at an ensuing meeting if she is willing.

Program Manager's Report

Jessie Thoman reported that the new semester begins on February 1. We have 279 students enrolled -- 71 in the 7th & 8th grades and 208 in high school. Special Ed census is 44.

Alice has approved 22 new students for second semester. We have 67 more on the wait-list: 18 in the 7th & 8th grades and 49 for high school HS. 11 of these are in Special Ed.

Alice is taking time to explain by phone what is required and is sending a welcome email. Welcome to Online Learning is a K12 program overseen by Katy as part of the FAST Program.

Rural U starts on January 19. Students must be in good academic standing to participate. The courses are self-paced in partnership with University of Maine in Fort Kent. They offer about 30 electives. The program may offer dual enrollment. 87 kids plan to participate. We have twenty-four 11th and 12th graders enrolled in Rural U. It is free of charge. Kipp Martines is the point person and monitors progress of the students. There are no live courses, just a weekly pacing program.

Katy reported on her success with one student who was trying to take care of two younger siblings while carrying 6 courses. This was reduced to 4 and as of last night, the student was passing all but one class with good grades. K12 has 13 schools with Family Support Program Teams or "FAST" Programs.

Beth reported that teachers have referred 18 students into FAST but only 4 have been brought in so far. We need more hands to contact families. Special Ed and Title 1 teachers need to reach out. We need a big team to deal with attendance and truancy to avoid being overwhelmed.

Teacher Retentions

Upon motion by Amy, seconded by Ed, it was unanimously agreed to retain John Gilliland to work half time as a Title 1 teacher and half time as a remedial math teacher. Robert Beecher and Jennifer Gagne are the other two Special Ed teachers.

Tuesday, January 19, 2016

Upon motion by Amy, seconded by Ed, it was unanimously agreed to approve the retention of two teachers to teach electives part time for the spring semester at \$2800 each: Andrew Beach to teach Psychology and Chele Martines to teach Digital Photography and Fashion Design. Both employments are contingent on enrolling at least 12 students for each teacher.

Finance Report

Jennifer Hight and David Jenkins reported that the budget is nearly ready to upload. Our annual audit will occur between November 1 and December 31. We are receiving about \$195,000 each month in revenue. Amy pointed out that we need warrants to confirm all the checks issued. The new system called Intacct allows us to do simultaneous electronic approvals. The paper bill comes in to the CEO who reviews it, scans it and sends the electronic copy down to K12 where it is entered into Intacct. It is then circulated electronically for approvals by Beth, Jenn and David.

Head of School's Report

Overall, only 59.8% of students are passing some or all of their courses. 77 are failing everything. Half of these are probably either habitual truants or they may be attending another school. In the middle school, 18.5% of 67 are passing some or all of their courses.

In our assessment plan, only 60% participated this fall. The winter testing will be on the first two Wednesdays of February. We will do science and English language arts one day and then reading and math the next. The spring assessment for reading and math must be proctored.

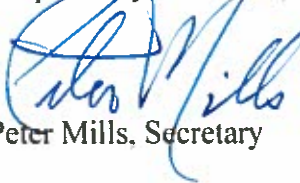
The SAT required for juniors is on April 11. Among juniors, we have 15 or 20 who have not attended.

The Maine Education Assessment (MEA) is a software download administered just to 7th and 8th graders. Jesse will advise on how to administer it. We will use Community College laptops, hoping to get 90% of the kids to take it. Summer Shelton from K12 is helping to organize the effort.

Integrating Life Lessons is an elective for those who are not attending regularly. Maine's overall graduation rate is 86%.

At 4:30 PM, the meeting was adjourned.

Respectfully submitted,



Peter Mills, Secretary